

**OPTOMETRY EXAMINING BOARD
MEETING MINUTES
NOVEMBER 14, 2013**

PRESENT: Ann Meier Carli (via GoTo Meeting), Mark Jenkins (via GoTo Meeting), Robert Schulz, and Richard Foss (via GoTo Meeting)

EXCUSED: Gregory Foster, Brian Hammes

STAFF: Brittany Lewin, Executive Director; Tom Ryan, Executive Director; Joshua Archiquette, Bureau Assistant; and other Department Staff

CALL TO ORDER

Ann Meier Carli, Vice Chair, called the meeting to order at 9:13 a.m. A quorum of four (4) was confirmed.

ADOPTION OF AGENDA

- Change date of September 9, 2013 to September 30, 2013 on Approval of Minutes
- Remove the any names from closed session and replace them with initials

MOTION: Mark Jenkins moved, seconded by Robert Schulz, to adopt the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Mark Jenkins moved, seconded by Robert Schulz, to approve the minutes of July 18, 2013 as published. Motion carried unanimously.

MOTION: Mark Jenkins moved, seconded by Robert Schulz, to approve the minutes of September 30, 2013 as published. Motion carried unanimously.

LEGISLATION AND ADMINISTRATIVE RULE MATTERS

MOTION: Ann Meier Carli moved, seconded by Mark Jenkins, to delegate Ann Meier Carli as the Board's representative to work with DSPS staff to draft the rule for Opt. 2, 5, and 6 relating to Board and Profession Practices. Motion carried unanimously.

PRACTICE MATTERS

MOTION: Mark Jenkins moved, seconded by Ann Meier Carli, to request DSPS staff gather more information from Dr Morer regarding the delivery and dispensing of eyeglasses under unusual circumstances. Motion carried unanimously.

CLOSED SESSION

MOTION: Richard Foss moved, seconded by Ann Meier Carli, to convene to closed session to deliberate on cases following hearing (s.19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Ann Meier Carli read the language of the motion. The vote of each member was ascertained by voice vote. Ann Meier Carli – yes; Richard Foss – yes; Mark Jenkins – yes; and Robert Schulz – yes. Motion carried unanimously.

The Board convened into Closed Session at 9:58 a.m.

RECONVENE TO OPEN SESSION

MOTION: Ann Meier Carli moved, seconded by Robert Schulz, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 10:50 a.m.

MOTION: Mark Jenkins moved, seconded by Robert Schulz, to request DSPS staff research what times will work best with the rest of the Board for each meeting. Motion carried unanimously.

EDUCATION AND EXAMINATION MATTERS

On-Line Continuing Education Request

MOTION: Mark Jenkins moved, seconded by Ann Meier Carli, to appoint Mark Jenkins as the Board's Continuing Education Liaison and authorize him to work with DSPS staff to obtain additional information regarding the issue of medical hardship, decide if there is an adequate showing of medical hardship, and determine whether to grant the request of C.G.J., OD, SC to obtain the last hour of Continuing Education on-line. Motion carried unanimously.

MOTION: Ann Meier Carli moved, seconded by Mark Jenkins, to appoint Mark Jenkins as the Board's Continuing Education Liaison and authorize him to work with DSPS staff to obtain additional information regarding the issue of medical hardship, to decide if there is an adequate showing of medical hardship, and determine whether to grant the request of J.G., OD to obtain all 30 hours of Continuing Education on-line. Motion carried unanimously.

Continuing Education Waiver/Extension

MOTION: Ann Meier Carli moved, seconded by Mark Jenkins, to find medical hardship, deny the request of C.B., OD for a waiver of one hour continuing education and deny the request for extension of time to complete the continuing education requirement. The Board grants permission to obtain the remaining hour of continuing education on-line. Motion carried unanimously.

VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION, IF VOTING IS APPROPRIATE

MOTION: Ann Meier Carli moved, seconded by Robert Schulz, to affirm all votes made in closed session. Motion carried unanimously.

ADJOURNMENT

MOTION: Ann Meier Carli moved, seconded by Mark Jenkins, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:04 a.m.